



**Proof of Residency Form**  
**Must be completed for Students New to our District**  
***(Families must also prove residency if they move during the year.)***

Dear parent/guardian,

**Penalty for falsifying information:**

A person who knowingly or willfully provides false information to a school district regarding the residency of a pupil for the purpose of enabling the pupil to attend any school in the district without the payment of a non-resident tuition charge commits a class C misdemeanor (not more than 30 days in jail and/or a fine not to exceed \$1,500). 105 ILCS 5/10-20.12b and 730 ILCS 5/5-9-1

**What does custody mean?**

The facts surrounding any temporary transfer of custody will determine whether or not residency has been established. The mere creation of a guardianship, transfer of custody, or change of address is not sufficient to establish residence for school attendance purposes. 105 ILCS 5/10-20.12b

**What if I am living with a relative or friend?**

The relative or friend must be present to show proof of residency. In addition, there needs to be a notarized, signed affidavit stating that both the resident homeowner and custodial parent are in agreement with this living arrangement.

**How do I prove that I live within the district where I want to send my child?**

If you own a house, rent an apartment or live with someone within the school district and you are the parent or legal custodian with whom the child lives, then the school district is required by law to provide the child an education. District 427 requires the following information to prove residency:

**Please provide two recent documents from column A AND at least one document from column B showing proper address:**

- A**
- \_\_\_\_\_ Voter registration card
  - \_\_\_\_\_ Current cable bill/phone bill
  - \_\_\_\_\_ Current gas/electric/water bill
  - \_\_\_\_\_ Driver's license/state identification card
  - \_\_\_\_\_ Current homeowners/renters insurance papers and premium payment receipt
  - \_\_\_\_\_ Current Credit card bill
  - \_\_\_\_\_ Vehicle Registration
  - \_\_\_\_\_ Receipt for moving van rental
  - \_\_\_\_\_ Mail received at new residence

- B**
- \_\_\_\_\_ Signed and dated lease and proof of last month's payment, e.g., canceled check or receipt (renters)
  - \_\_\_\_\_ Letter from manager and proof of last month's payment, e.g. canceled check or receipt
  - \_\_\_\_\_ Mortgage Papers/Valid Agreement of Sale
  - \_\_\_\_\_ Most recent Property tax bill and proof of payment, e.g., canceled check or Form 1098 (homeowners)
  - \_\_\_\_\_ Letter of residence from Landlord in lieu of lease  
*(form is available at all schools & the Superintendent's Office)*
  - \_\_\_\_\_ Letter of residence to be used when the person seeking to enroll a student is living with a District resident  
*(form is available at all schools & the Superintendent's Office)* \_\_\_\_\_ (name)

Student(s): \_\_\_\_\_

Name _____	Grade/Bldg _____
Name _____	Grade/Bldg _____
Name _____	Grade/Bldg _____

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Home \_\_\_\_\_

E-mail address: \_\_\_\_\_

Proof of residency provided by: \_\_\_\_\_  
Parent/legal guardian signature
Parent/legal guardian printed name

Approved by: \_\_\_\_\_ Building: \_\_\_\_\_ Date: \_\_\_\_\_