



TRANSPORTATION REMINDERS



1. **ILLINOIS SCHOOL CODE**—The Illinois School Code requires a school district to transport all students who reside outside 1-1/2 miles from their school (attendance center). A District may transport students who live within the 1-1/2 mile radius at the parent's request. The fee for this service for the 2016-2017 school year will be \$500.00 per family. **NOTE: If your 2014-15 or previous year's bus transportation fee is not paid in full, you will not be allowed to sign up for 2016-2017 transportation until that fee is paid. If you have any questions, please contact the Business Office at (815) 899-8100. Payments can be made in the Business Office.**
2. **IF YOU ARE NEW OR HAVE MOVED**—If you are new to the district or have moved you will need to contact the Transportation Department as soon as possible to make necessary arrangements.
3. **TRANSPORTATION INFORMATION**—Due to the large number of students who are eligible to be transported to and from school, and for the safety and welfare of all students, it is expected that all students will ride their regularly assigned bus or buses to their assigned bus stop. If your child has a need for temporary transportation arrangements, it is mandatory that a parent or guardian make arrangements through the Transportation Department Office at least 24 hours in advance. Requests will be considered on an individual basis. **Bus drivers are not authorized to approve verbal or written requests.**
4. **PAY TO RIDE**—Requests for transportation to or from a sitter's address are only provided for students whose home address qualifies for transportation. If a student's home address is within walking distance of their attendance center, but their sitter's address is not, transportation may be provided for a fee of \$500.00 per family for the 2016-2017 school year. This fee may be paid in full, or you may pay \$250.00 each semester, or 10 monthly installments of \$50.00. You may also pay for only the months you need busing. Payments may be made online through the district's webstore, or in the Business Office at 245 W. Exchange St., Sycamore IL 60178.
5. **JUNIORS AND SENIORS**—The Transportation Department assumes Juniors and Seniors will not need busing, therefore they are not automatically added to a route. This allows our routing coordinator a more accurate number of the students needing transportation. However if your junior or senior DOES need busing, please contact one of the staff members in Transportation. *This does not change your students eligibility. They may be added to a route at any time, if eligible.*
6. **BUS STOPS**—Bus routes and stops are determined on the basis of safety, efficiency, and the number of students to be transported to or from a given area. Permanent bus routes, stops and approximate pick up/drop off times have been established. Students must be at their bus stop at least **five** minutes prior to the scheduled pick up time.

All students need to remember that riding a school bus is a privilege and that they may lose this privilege if they do not follow the rules and regulations governing all school bus riders.

The Transportation Office is open Monday-Friday, during the school year, from 6:30 a.m. to 4:30 p.m.

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